

Attachment 1

Offeror Questionnaire

DTFAEN-11-R-00025

General Construction Projects Basic Ordering Agreement
Eastern Logistics Service Area

OFFEROR QUESTIONNAIRE
DTFAEN-11-R-00025

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GENERAL INFORMATION

CONTRACTOR NAME & ADDRESS:

TELEPHONE & FACSIMILE:

FEDERAL TAX ID # & D&B #:

Check appropriate spaces below:

____ Corporation ____ Partnership ____ Individual ____ Joint Venture
____ Other (specify) _____

*Check **One** Only:*

Large Business _____
Small Business _____
8A Certified _____
Service Disabled Veteran Owned _____
Other (specify) _____

How many years has your firm been in business as a general contractor?

How many employees does your firm have?

How many years has your firm been in business under its present name?

Under what other names has your firm operated?

If your firm is a **corporation**, identify the following:

Date of incorporation _____
State of Incorporation _____
President _____
Vice President _____
Secretary _____
Treasurer, _____

If your firm is a **partnership**, identify the following:

Date of Organization _____
Type of Partnership _____
Name(s) of General Partner _____
Name(s) of Silent Partner _____
What Percentage Owned by Partners _____

If your firm is **individually owned**, identify the following:

Date of Organization _____
Name of Owner _____

If your firm is other than listed above, describe and name principals:

OFFEROR QUESTIONNAIRE (continued)
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Please Respond to the Following on a Separate Sheet, Identified as "Responses to Questionnaire".

Responses are to be typewritten, and all questions should be answered. If a question is not applicable, indicate "N/A."

- 1) Identify the MAIN TYPE OF WORK your firm performs, and list the categories of work normally performed with your own employees. Include any special qualifications of your firm that would be a particular benefit to the FAA construction project.
- 2) State the AVERAGE ANNUAL AMOUNT OF CONSTRUCTION WORK performed during the past 5 years.
- 3) State whether the offeror firm filed BANKRUPTCY in the past seven years. If so, provide a summary of the proceedings, including under which chapter the bankruptcy was originally filed and the final disposition of the proceedings.
- 4) State whether the offeror firm ever FAILED TO COMPLETE ANY WORK awarded under a contract. If 'yes,' note when, where, why, the owner's name, and phone number.
- 5) State whether there any JUDGEMENTS, CLAIMS, ARBITRATION PROCEEDINGS, OR SUITS PENDING OR OUTSTANDING against the offeror firm.
- 6) State whether the offeror firm has any PENDING/OUTSTANDING ACTIONS AGAINST THE GOVERNMENT, OTHER SUPPLIERS, SUBCONTRACTORS, OR CONTRACTORS. If so, describe such actions.
- 7) State whether the offeror firm been the subject of any of the following actions by a Government agency, or an owner. If any answer is "yes", provide a summary of the agency or owner name, contract number, date of action, description of action, and name and phone number of the agency or owner representative:
 - Been suspended, debarred, disqualified, had pre-qualification revoked, or otherwise been declared ineligible to bid
 - Been denied a contract despite being the low bidder for any other reason
 - Been defaulted on any contract
 - Had a contract terminated
 - Been issued a cure notice or show-cause notice
 - Been given an unsatisfactory performance determination or deemed a poor performer (by letter or formal proceeding)
 - Been prevented or barred from bidding for any other reason
 - Been investigated by the Department of Labor
 - Been cited for non-payment of proper wages or fringe benefits to any employee(s)? If yes, was wage restitution made in full
 - Been fined or reprimanded by OSHA for safety violations

OFFEROR QUESTIONNAIRE (continued)
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8) List the PROFESSIONAL EXPERIENCE OF ALL PROJECT MANAGERS, SUPERVISORS, AND SUPERINTENDENTS who will participate in the management and oversight of task orders issued under the BOA. Submit an organizational chart of the firm's structure, which clearly identifies the lines of responsibility, authority, and reporting structure. Attach resumes of those key personnel, and include the following information:

- Name and title of key person.
- Project assignment role this person will be expected to fill in connection with this project.
- Years of relevant experience with present firm and with other firms.
- The highest academic degree achieved, and the discipline covered, the year received, and the particular technical/professional discipline that the individual will bring to the project.
- Synopsis of experience, training or other qualities which reflect the individual's contribution to this project.
- State whether any former FAA employees are working for your firm, and identify by name, former title, former responsibility with the FAA, and identify FAA office where previously employed and number of years since departing the FAA.

9) Summarize the offeror firm's bonding capacity, and identify surety companies from whom the offeror firm anticipates obtaining performance, payment, and bid bonds, as required. Include description of length of time with bonding company, bond rates charged by the surety, and a list of other sureties used over the past five years, either on a regular or intermittent basis.

10) Summarize the extent of liability insurance coverage held by the offeror firm, and identify the insurance carrier.

11) Provide four MAJOR SUPPLY SOURCES with whom you regularly conduct business and with whom you have established lines of credit. Include company name, point of contact, address, phone number, product line, and established line of credit.